

# Full Job Description

## Summary

The Quality Assurance Manager passionately leads the daily quality improvement initiatives at iAire, so we can achieve our vision of world class manufacturing. IAIRE, LLC is a manufacturing company who builds HVAC Equipment, Air Purification Equipment and ships throughout the United States as well as to some global customers.

### **To achieve amazing results this person must be able to do the following:**

- Must be an effective leader whose dedication and commitment to quality improvement is contagious to the entire team.
- Use relational connections to positively influence the leadership team throughout the organization and to drive quality improvements and to have accountability to the quality process.
- Use data to systematically take steps to improve quality by implementing process improvements that achieve tangible improvements in our metrics.
- Drive Quality improvement with visible results in our metrics.
- Lead a team of Production Inspectors while working hand in hand with manufacturing, engineering, and customer experience teams.
- Passionately use root cause analysis to eliminate defects and to solve problems.
- Implement process improvements which improve the final product by ensuring we produce quality at the source.
- Problem-solve using data and hands-on experience.
- Ensure manufacturing operations are in accordance with our Quality Management System (QMS) as well as the further development of the QMS.
- Develops and analyzes statistical data and product specifications to achieve improved results.
- Formulate and maintain quality control objectives and coordinate objectives with production procedures in cooperation with other managers to maximize product reliability and minimize costs.
- Effectively communicates verbally and in writing to cast vision, teach principles, and provide direction to members of the team.
- Systematically use Corrective Actions to improve product quality.
- Plan, promote, and organize training activities related to product quality and reliability.
- Personal ownership and accountability style
- A professional communicator that can work with a variety of people.
- Exceptional attention to detail.
- Must have strong organizational, interpersonal, written, and verbal communication skills.
- Must be self-directed, adept at juggling multiple projects and comfortable in a fast-paced and ever-changing work environment.
- Must be proficient in MS Outlook, Word, Excel and data reporting, trending, and analysis.
- Will work with Solar Equipment.
- Desire to train and mentor others.
- Bi-lingual (English/Spanish) Helpful, but not required.